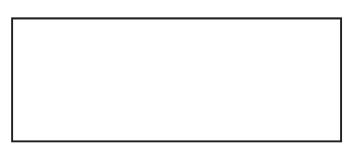
Customer #

BUYER

## DISTRICT OF COLUMBIA – RESALE CERTIFICATE

## SELLER



**Important** – To satisfy sales tax exemption requirements, please send the following forms back to us:

- 1. This cover page AND
- A copy of your certificate issued by the District of Columbia Department of Revenue that states you are sales tax exempt. An example of this form is provided.

If sending more than one document, send separately using the same order as described above.

Documents can be returned to us by mail using the address listed above or you may email or fax the forms back to us at:

Fax Number is: \_\_\_\_\_\_

Email Address is: \_\_\_\_\_

**NOTES** – The State of District of Columbia issues an exemption certificate to organizations that qualify for exemption from sales and use tax. This letter or certificate is issued directly by the State and must be provided to sellers to prove exemption.

Purchaser's Signature

Purchaser's Name

## Sample Exemption Document:

CERTIFICATE OF E	
ISSUED PURSUANT TO DISTRICT OF GOLUME	IA SALES AND USE TAX ACCOUNTS
THIS CERTIFIES THAT	ACCOUNT ID
	CERTIFICATE NUMBER
Is entitled to the exemption described below from Sales & Use Tax under the au of the District of Columbia Sales & Use Tax Acts	EFFECTIVE EXPIRATION
THIS CERTIFICATE IS NON TRANSFERABLE	
CERTIFICATE	OF RESALE
I/We certify that all of the tangible personal property or ta this sale are for resale or rental either in the same form or being produced for resale or rental.	for incorporation as a materic part of other proper
This certificate shall be considered a part of each order we Account ID number and will continue in for equatil zevok	e shall give, provide the order contains our DC and by written note to you.
Purchaser Signature:	
Title: Date: SELLER MUST KEEP :	
This certificate is not valid usfess it contains a certificate a account ID, and effective dates. The certificate is not valid by the owner or authorized officer, and must be dated.	number, the purchaser's DC Sales and Use Tax I outside of the stated effective dates, must be sign
If you, as the issue of the contribute of resale, buy items f you should advise the criter to charge the appropriate sale required to report to OTs and pay use tax directly using ti FR-800M (monthly), FR-800Q (quarterly), FR-800SE (Sp	s tax on such items. Otherwise, the purchaser is the Sales and Use Tax returns FR-800A (annual).
The seller must retain all Certificates of Resale on file to s Sales and Use Tax returns. To be eligible to use this certif of Columbia must file DC Form FR-500 and must fulfill t	icate, nurchasers who are located inside the Distric
Seller Information	
Name:	
Street:	

Date

Title